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## CREDIT APPLICATION

Customer # \_\_\_\_\_

Company Name : \_\_\_\_\_

Delivery Address : \_\_\_\_\_

Mailing Address : \_\_\_\_\_

Phone : \_\_\_\_\_  Corporation  Partnership  Sole Owner  Club  
 Fax : \_\_\_\_\_  Government  Social Service  LLC  Inc.  
 Email : \_\_\_\_\_

Name of Owner(s)/Director : \_\_\_\_\_ Phone : \_\_\_\_\_

Type of Business : \_\_\_\_\_ Term in Business (Months, Years) : \_\_\_\_\_

### List 2 persons authorized to purchase under this credit line:

Name : \_\_\_\_\_ Title : \_\_\_\_\_ Phone : \_\_\_\_\_

Name : \_\_\_\_\_ Title : \_\_\_\_\_ Phone : \_\_\_\_\_

### Bookkeeper responsible for payment:

Name : \_\_\_\_\_ Phone : \_\_\_\_\_

Fax : \_\_\_\_\_

Tax Exempt Number (if applicable) : \_\_\_\_\_

### Trade References:

Company Address Phone

Company Address Phone

Signature Title Date

Please print name

Please return to MURR Printing for approval

## Credit Policy

**Payment Terms:** Payment is due within 30 days from date job is received with approved credit. Any incoming orders cannot be processed until all past due amounts have been paid.

Please do not request to charge your order when you pick it up. Arrangements must be made in advance for customers wishing to open an account.

**Invoicing and Statements:** The original invoice will be given at time of job pick-up, unless an arrangement has been made to mail invoice to bookkeeper. It is up to that person to make sure the invoice is delivered to person responsible for bill payment. A statement will be issued at the end of the month if there is a balance outstanding. The purpose of the statement is to review activity during the month. As stated above payment is from date of charged invoice not statement date. A finance charge of 1 ½% may be imposed on past due invoices at the time of the statement.

**Payments:** Please write the invoice number on your check. A \$10 service charge will be assessed for any returned check. Please feel free to use: VISA, MASTERCARD, AMERICAN EXPRESS OR DISCOVER to pay for your order. We are willing to work with you if a problem should arise. Communication is the key to keeping a good standing credit with Murr's .

Thank you,  
Bob and Linda Murr